

DRAFT

November 6, 2024

Stephanie Scherpf, Co-Director
Jess White, Co-Director
Center for Arts at the Armory, Inc.
191 Highland Avenue, Suite 1-C
Somerville, MA 02143

Dear Ms. Scherpf & Ms. White,

Re: Comfort Letter Regarding Month-to-Month License Agreement

This letter is to confirm and provide reassurance regarding the month-to-month license agreements currently in place for the property located at 191 Highland Avenue. Although the license agreements are on a month-to-month basis, please be assured that the City is working expeditiously toward issuing an RFP for the Armory in order to be able to enter into leases for the Armory Performance Hall and other spaces. The City's goal is to have leases in place beginning on July 1, 2025. The license agreements allow the continued operation of the Center for the Arts while we pursue the RFP process. I understand that stability is important to you and those who may want to rent the Armory space for weddings, concerts, and other events. Should any event prospect require additional comfort until such time as the City can offer a formal lease for the space, please direct them to my staff, who can speak on my behalf or connect me with the prospect.

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Please feel free to reach out to my staff directly if you have any questions or would like to discuss this further. Thank you for your patience and for continuing to host exciting arts and cultural events at the Armory.

Warm regards,

Katjana Ballantyne
Mayor

CC: Rachel Nadkarni, Director of Economic Development
Thomas Galligani, Executive Director, Office of Strategic Planning & Community Development